Google Classroom for Guardians

Joining & Navigating Google Classroom

Watch this video to learn how students can:
- ❏ Log into Google Classroom and join a teacher's Class
- ❏ Navigate around Classroom, including where to find announcements, student classwork, and a tool for contacting teachers or classmates

Classwork: Assignments

Assignment: a student task that must be completed and/or work submitted to the teacher

Watch this video to learn how students can:
- ❏ Complete and submit an assignment without a teacher-provided template
- ❏ Complete and submit an assignment with a teacher-provided template, including a Google Doc file and a Microsoft Word file

Watch this video to learn how students can:
- ❏ Check teacher feedback on Assignments

Classwork: Quiz Assignments

Quiz Assignment: a Google Form that can be scored for accuracy

Watch this video to learn how students can:
- ❏ Complete Quiz Assignments in Google Form
- ❏ React to common error messages that might appear
- ❏ View their score on assessment and correct answers (if the teacher allows this setting)

Classwork: Questions

Question: Students respond to a teacher-created question

Watch this video to learn how students can:
- ❏ Respond to a teacher-created question
- ❏ Reply to a classmate's answer (if the teacher allows it)

Classwork: Materials

Material: Files, attachments, and links that students may need to access
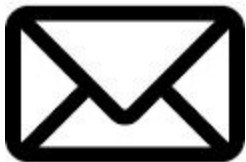
Watch this video to learn how students can:
- Access resources that are shared through Material posts

Useful Tools & Settings for Students

Watch this video to learn how students can:
- ❏ Access the Calendar tool that shows assignments due over the course of a week
- ❏ Use the To Do tool to manage missing, upcoming, and completed assignments
- ❏ Manage email settings to reduce emails from Classroom
- ❏ Find Google Classroom files in Google Drive

Guardian Email Summaries

Watch this video to learn:
- ❏ What information is shared in a guardian email summary
- ❏ How to sign up for guardian email summaries
- ❏ How to change the frequency of updates you receive

If you have additional questions about these emails, please consult the FAQ document that Google has put together.